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## VACANCY POSTING

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<b>Vacancy:</b>	Registered Occupational Therapist
<b>Description of Position:</b>	<b>Temporary</b> Full time
<b>Number of Vacancies:</b>	1 Position
<b>Unit:</b>	Rehabilitation
<b>Wage Grid:</b>	\$38.809 - \$53.798
<b>Employee Group:</b>	CUPE Clerical Technical
<b>Shift Work:</b>	Yes
<b>Weekend Work:</b>	Yes

**Reference Number:** #25-132 T-FT OCC THERAPIST

*Please note: This is for an existing vacancy*

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## ROLES AND RESPONSIBILITIES

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### PATIENT SAFETY

Every employee's responsibility is to ensure that the hospital's patient safety goal continues to be the centrepiece of our quality and risk management program and that every patient is treated within a safe environment. To ensure compliance with this goal, each employee must:

- Find, report, and prevent incidents/near misses or adverse effects
- Communicate/report areas of concern immediately to your Manager
- Complete a Near Miss Form or Incident Report to communicate or report incidents or near misses

### SUMMARY OF POSITION:

Reporting directly to the Clinical Manager, the Registered Occupational Therapist at WDMH will provide assessments, interventions, education, prevention and consultation to patients with physical, cognitive and environmental challenges related to their occupations/Activities of Daily Living (ADLs) with a focus on client-centered care. Occupational Therapy services are provided to the following units: Medical/Surgical, Complex Continuing Care, Emergency and other areas as identified by referral. The Occupational Therapist will work in collaboration with the discharge planning team to support patients in their transitions in care. The Occupational Therapist will adapt to the needs of the patient populations within the organization to meet their needs with evidence based best practice.

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## NATURE AND SCOPE OF WORK

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### CLINICAL

- Assess patient conditions, analyze data, develop treatment goals and establish a patient-centered treatment plan based on best practice
- Explain assessment/treatment procedures to patient and relevant other and obtain appropriate consent
- Evaluate patients' cognitive, perceptual, sensory and motor functions, activities of daily living and home environment

- Actively participate in patient discharge planning with physicians and other allied health team and make referrals to other services when necessary
- Document assessments, interventions and patient's interactions in the patient's chart according to the standards of the College of Occupational Therapists of Ontario
- Maintain up-to-date statistics according to the workload measurement system

#### **ADVISORY**

- Advise Clinical Services Managers regarding operational issues specific to OT
- Liaise with staff, physicians, managers and learning specialists to ensure high quality patient care
- Identify and implement quality initiatives and projects specific to OT
- Identify and support the resolution of outstanding administrative issues specific to OT
- Advise and participate in WDMH committees as requested (i.e. Medicine and CCC quality meetings)

#### **PROFESSIONAL PRACTICE**

- Identify and communicate any legislative issues related to OT
- Review & monitor mechanisms that are in place to address credentialing requirements specific to OT
- Develop or update team job descriptions as needed in conjunction with Clinical Services Managers
- Identify professional practice issues which need to be addressed during organizational change (i.e. Accreditation Standard)
- Support staff and encourage participation in the change process
- Establish or support structures which facilitate intra professional networking
- Liaise with professional associations and colleges
- Demonstrate and model the profession to the community and the hospital; provide leadership in terms of knowledge, patient care, and research

#### **EDUCATION**

- Engage in continuing education
- Support and mentor learners
- Assess educational needs of staff and help develop bedside education in conjunction with the clinical managers
- Engage in the placement, orientation, supervision and evaluation of students in collaboration with Clinical Services Managers and Directors
- Liaise with the appropriate educational institutions as required

#### **RESEARCH AND QUALITY IMPROVEMENT**

- Ensure that a process for researched evidence-based practice is implemented and evaluated
- Ensure that quality improvement activities related to clinical practice are ongoing
- Support research and quality initiatives

#### **ADMINISTRATION**

- Contribute to workload and productivity targets in collaboration with Clinical Service Managers
- Advise on budget planning and control in regard to supplies, equipment, and space
- Advise on external contracts such as purchase of service
- Collaborate with Clinical Services managers to determine coverage needs and ensure adequate coverage is available within the resources of the discipline
- Provide designated reports

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## QUALIFICATIONS

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- Degree in Occupational Therapy
- Member in good standing with the College of Occupational Therapists of Ontario
- Minimum of 3 years of clinical experience in a multidisciplinary team
- Can demonstrate examples of leadership, effective communication and professionalism
- Possesses excellent customer service skills
- Experience in quality improvement is an asset.
- Good attendance record and availability to fulfill a shift commitment
- Ability to relate well with members of the health care team
- Ensure patients are treated within a safe environment
- Promotes the commitment statement of the organization
- Strict confidentiality of all patients and hospital related information
- Responsible for his/her own professional development
- Provide a satisfactory Police Check (vulnerable sector)

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## ALIGNMENT WITH WDMH COMMITMENT STATEMENT

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The duties and responsibilities of this position include alignment with the Winchester District Memorial Hospital's Commitment Statement. It is the Hospital's mandate to ensure that all employees adhere to the following as a duty of their employment:

### ***Our Commitment***

*We are here to care for our patients with compassion - close to home and with our partners.*

*We pursue excellence in all we do.*

*We are one team. We value respect, accountability, innovation, and learning.*

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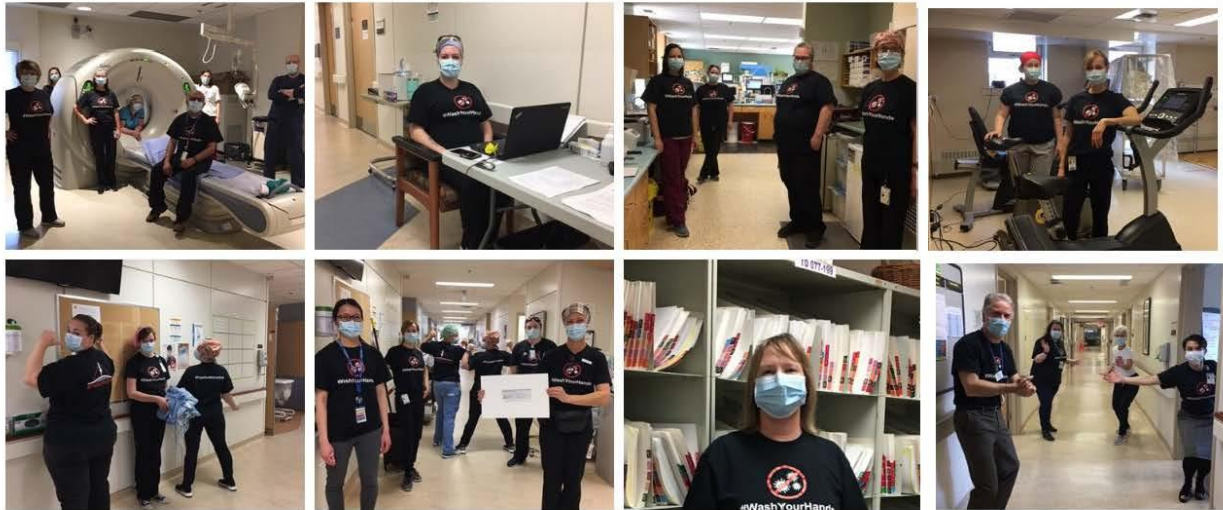
## APPLICATION INFORMATION

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Interested applicants should apply in writing, (by email only) indicating their qualifications in a cover letter and resume to Brenda Fancey, Corporate Manager - Recruitment, Compensation and Benefits at:

**[hresources@wdmh.on.ca](mailto:hresources@wdmh.on.ca)**

**At WDMH, we want you to experience work that is positive and rewarding -- in a safe, supportive, and professional environment. We are driven by Compassionate Excellence and are committed to providing an inclusive and barrier-free work environment. We invite all qualified applicants to explore careers with WDMH. Accommodations are available on request for candidates taking part in all aspects of the selection process. We appreciate interest from all candidates, however only those selected for an interview will be contacted.**



# JOIN OUR TEAM

**We are #WDMH Proud!**

Winchester District Memorial Hospital (WDMH) has an award-winning reputation for compassionate excellence because we know that exceptional care involves more than good medicine.

- Our high patient satisfaction rates speak to our commitment to compassionate excellence and patient-centred care.
- We have been awarded Exemplary Standing from Accreditation Canada.
- We are One Team – with 1,000 staff, physicians, volunteers, and learners – all dedicated to providing the very best care close to home.
- We have fun! From Commitment Awards to door decorating contests, there is always something happening at WDMH to celebrate our team.
- WDMH provides an inclusive and welcoming place to shine, be recognized and feel valued. There are opportunities to advance and excel in your work and your career. Come join us!



## Get to Know Winchester District Memorial Hospital

WDMH is a rural teaching hospital just south of Ottawa. We care for our local communities from childbirth to seniors' care – and are a hub site for cancer care, dialysis and cataract surgery.

WDMH has a 24/7 Emergency Department and Diagnostic Imaging services, including digital mammography and CT scans. Day surgery and specialty clinics, with visiting specialists from Ottawa hospitals, mean that patients can receive care without travelling to the city. And we are committed to education and research.

For more details, visit [www.wdmh.on.ca](http://www.wdmh.on.ca).

## Get to Know Our Region

- Rural and suburban lifestyle
- Reasonable driving distance to bigger cities like Ottawa, Montreal, and the border to the United States
- Driving distance to St. Lawrence and Rideau water systems
- Lower housing costs with bigger lot sizes and local parks, open spaces and hiking trails
- Smaller schools
- Large variety of rural community and agri-tourism events

For more details, visit [www.northdundas.com](http://www.northdundas.com).

